**Fannie Mae**

**Analyst Intern**

[analytics\_hiring@fanniemae.com](mailto:analytics_hiring@fanniemae.com)

Fannie Mae’s Credit – Modeling & Analytics group has an “intern” program.

* This would be ideal for someone who is graduating this fall w/ a BS/BA/BBA or MS in Economics.
* There are limited slots available split between DC and Dallas; so it will be pretty competitive
* Resumes are due by November, sent to: [analytics\_hiring@fanniemae.com](mailto:analytics_hiring@fanniemae.com)
* They are welcome to CC me; please know, however, I am not part other selection process

Applicants who make it through the interview / selection process will go through a training program starting in January 2016 (i.e., Oracle, SQL, SAS, business knowledge, etc.).

Successful completion of the training program can lead to a contract to hire position.  In the past, it has been a one year term and includes benefits/vacation.

The most recent class had about 8 people split between DC and Dallas.

**Job Information**

Fannie Mae: Business Analyst I

**Position Purpose**

Internal customer facing role working within the organization’s Analytics and Reporting group to support management and operational reporting for various Credit business units. Individual will work with business representatives and reporting analysts to develop an understanding of the business processes in order to accurately support performance and goal reporting, as well as day-to-day operations. Assist reporting analysts by developing reports and analyses from specific systems and applications; examine, assess, and document business processes and reports.

**Applicant must be a U.S. Citizen or permanent resident; foreign national sponsorship is not available**

**Key Job Functions**

Participate in meetings with operational business representatives, reporting analysts, and project managers to outline the development activities for the reporting platform

Develop queries, analyses, or reports from various systems for operations or management staff by working with other reporting analysts

Provide support to systems and applications by tracking and troubleshooting problems and ensuring continued and efficient operation of application in production

Participate in user testing of newly designed or modified reports

Identify opportunities to add value to processes and reporting

Document processes and reports by writing specifications or requirements

**Job Function Descriptor**

Work is generally low to moderate in scope and complexity

Knowledge is applied to resolve routine issues, as necessary

Works well under general supervision

Contract to hire full-time position

**Education Required Preferred**

Bachelor's Degree or equivalent required

Preferred area of study: Business, Computer Science, Finance, Statistics, Mathematics, MIS, or Operations Research

**Minimum Experience**

No experience necessary – applicants will be trained on the job

Prior programming experience a plus

Microsoft Office experience preferred

**Specialized Knowledge & Skills**

Demonstrates solid organizational and multi-tasking skills

Ability to learn new processes, concepts, and technologies in a fast-paced environment

Ability to work with aggressive deadlines

Excellent interpersonal and communications skills (written and verbal) with the ability to work effectively with a wide range of constituencies

Critical thinker with strong analytical skills, capable of seeing the big picture while managing and prioritizing multiple components of a project

Knowledge of the following items desired but not required

o SAS, UNIX, Oracle or Microsoft SQL, or other programming languages

o Database management principles

o Business Intelligence tools (Spotfire, Tableau, MicroStrategy, and Business Objects)

**Who Are We?**

Fannie Mae is a Government Sponsored Enterprise (GSE) and operates in the secondary mortgage market under a charter granted by the U.S. Congress. Our primary mission is to support liquidity and stability in the housing and mortgage markets.

We do not lend directly to home owners but acquire mortgages from mortgage originators and then bundle these mortgages into mortgage backed securities, which are sold to investors.

Fannie Mae is the nation’s largest single issuer of single-family mortgage-related securities in the secondary market. We enable families to buy, refinance, or rent homes as well as help homeowners who are facing financial hardships.

**Why Work for Fannie Mae?**

Work with a diverse group of people interested in making a positive impact for their community.

Gain access to resources such as online training with more than 1,500 courses from highly regarded sources.

Receive on the job training for programming and analysis tools such as SAS, SQL, and other Business Intelligence software.

Exposure to the mortgage industry’s diverse career opportunities.